

Harney League Sports

2006 Handbook

**Last Updated:
January 19, 2006**

Signature Page

*This **2006 Harney League Sports Handbook** has been reviewed by the undersigned, voted on as a motion to accept, and approved as a directing document for operations in Harney League Sports (HLS), and is tiered to the approved HLS Little League Constitution. The Harney Board approved the Constiution on February 6, 2006. Together with the President's Annual Operations Plan and various Little League manuals, rule books, and handbooks, they serve as the guiding documents for operations at Harney League Complex.*

The operations year for Harney League Sports is October 1 through September 30; this matches with the tax exempt reporting status deadline.

- | | | |
|----|---------------------------------|-------|
| 1. | _____ | _____ |
| | President, Harney League Sports | Date |
| 2. | _____ | _____ |
| | Vice President, Boys | Date |
| 3. | _____ | _____ |
| | Vice President, Girls | Date |
| 4. | _____ | _____ |
| | Secretary | Date |
| 5. | _____ | _____ |
| | Treasurer | Date |
| 6. | _____ | _____ |
| | Publicity | Date |
| 7. | _____ | _____ |
| | Umpire in Chief/Safety Officer | Date |
| 8. | _____ | _____ |
| | Girls Player Agent | Date |
| 9. | _____ | _____ |
| | Boys Player Agent | Date |

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The Board wishes to thank Ketel Thorstenson, LLP who provide balance sheets, financial statements and income tax documentation preparation.

Objective

The objective of Harney League Sports is to provide a program of baseball for boys, ages 5-12, and softball for girls, ages 5-12, who reside within the League boundaries. The purpose of the program shall be to implant firmly in the youth of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well-adjusted, stronger, and happier children and will grow to be decent, healthy, and trustworthy adults. Bottom line: make it fun for kids!

Harney League Sports Boundaries

Our boundaries are: West boundary: Skyline Drive and Highway 16 South; North boundary: Main Street from the gap east to Highway 79, Highway 79 to St. Patrick St., St. Patrick street east to Highway 44, then southeast on Highway 44 to Sedivy Lane. East Boundary: south on Sedivy Lane to Old Folsom Road. There is no southern boundary at this time.

Financial Support and Distribution

League Finances: Harney League Sports Inc. derives its operating funds from several sources. The following breakdown identifies the approximate percentage of funding that is provided by each source:

Registration fees	33%
Team Sponsorship	21%
Fundraising	19%
Concession Stand profit	27%

A percentage distribution of league expenditures is as follows:

Uniforms	29%
Equipment	21%
Insurance	10%
Utilities	9%
Maintenance	17%
Miscellaneous	14%

All income is deposited in a Harney League Sports checking account and all expenditures are made by checks drawn on this account. Established procedures require that both the Treasurer and one of the Vice-Presidents or Secretary of the Board sign each check. All league expenditures must be approved in advance by the Board, and every purchase must be assigned a purchase order number by the Treasurer. Record is kept on HLS-23 form.

Position Descriptions

Board of Directors: The Board of Directors will meet on the first Monday of each Month. Subsequent meetings during the month will be at the discretion of the President. Typically, there will be one meeting per month in January and February. The Board will meet twice a month in March through May. Meetings are held weekly in June. The board will meet twice a month in July and August and Once a month in September through December. Voting members are as follows: Vice Presidents (2), Player Agents (2), Secretary, Treasurer, Publicity, Umpire in Chief / Safety Officer. President votes in case of ties.

President of Harney League Sports: presides at league meetings and assumes full responsibility for the overall operations and coordination of the Harney League Sports program. The president also will ensure that there is a complete and active Board of Directors in order to guarantee administrative manpower. The president will also ensure that all league personnel are properly briefed on all phases of rules, regulations, and policies of Harney League Sports. The president will be responsible for the proper delegations of all Harney League functions and ensure that these functions are being carried forward by providing leadership, motivation and follow-up. The president answers to the Board of Directors of Harney League Sports and is an ex-officio member of all committees. The president is also responsible for the overall operation and coordination of the Little League Program. The president will be responsible for the proper delegation of all Little League functions and ensure that these functions are being carried forward by providing leadership, motivation, and follow-up review. The president is responsible to Williamsport (Little League Headquarters), takes direction from the District Administrator, answers to the Harney League Sports Board of Directors.

Vice President, Girls or Boys: one of two positions at Harney, these positions are charged with oversight of each respective branch of Harney - the Girls Divisional Operations and Boys Divisional Operations each with of the respective Division Directors. In absence of the President at a Board meeting, the Girls and Boys VP take turns conducting the meeting. The Girls VP is charged with acting President for meetings in February, April, June, August, October, and December, while the Boys VP is charged with Acting President for meetings in January, March, May, July, September, and November. They may be assigned by consensus to staff out various special projects with the President, in preparation for presentation to the Board at a regular meeting. Respective boys and girls VP's are responsible for posting the weekly schedules in the Batting Shed for managers to reserve a usage time.

Player Agent (Girls Player Agent and Boys Player Agent): The role of the player agent in the Harney League program is one of the most important to the successful operation of the league. The volunteer who elects to serve the league takes on an exacting assignment, but on which offers rewards in the satisfaction of a well-balanced league. The player agent

assists the league president in carrying out the important responsibility of establishing and maintaining the eligibility of player personnel. In general, the player agent represents the league president in the supervision of the player selection system or draft; maintains complete player records; trading and replacements; eligibility; and team rosters.

Secretary: Maintains a register of members and directors; records the minutes and provides a copy of the minutes to each Board member at the following meeting; is responsible for sending out notice of meetings and maintaining a record of league activities; maintains an operating calendar, and a suspense or tickler system that will ensure that assigned projects and activities will be reported back to the Board according to a previously established timetable. The secretary will prepare league correspondence, thank you notes, etc. at the direction of the Board. The secretary will be in charge of insurance claims and filing of the claims.

Treasurer: Responsible for all league financial matters; signs checks, dispenses league funds as approved by the Board; keeps the league books and financial records, and provides the Board with weekly financial reports with a copy provided to all Board members. These reports will include a breakdown of all income and expenses. The treasurer is an ex-officio member of all committees involved with fund raising.

Concession Director: This is a paid position whose role is to manage the day-to-day operations of the concession stand enterprise. Hired by the Board, this person is paid a negotiated salary to work with volunteers from each team on a daily basis to sell food, snacks, candy, and beverages from the stand. All purchasing needs for operations of the concession are placed with the Concession Liaison. The Concession Director receives city tournament volunteer schedules from Division Directors, as well as team schedules for daily seasonal operations.

Equipment Manager: Responsible for all baseball/softball equipment: baseballs, bats, uniforms, catcher's equipment, and the upkeep of equipment. Conducts annual inventory, issues and receives equipment. Procures new equipment and Major Uniforms as directed by the Board: involves Manager. During the regular season, the equipment shed should be open for repairs or replacement at least twice per week on a regular schedule.

Maintenance Director: Responsible for maintenance and repairs at the Harney complex. Appropriate personnel are arranged by the Maintenance Director to accomplish necessary repairs. Administer all contracts that have been approved by the Board. This would include mowing, tilling, agrilime, water system repairs, and paid maintenance labor. Any supplies for maintenance, contracts, or repairs require approval by the Board.

Property Director: Responsible for mowing of complex grounds and assigned fields, contacts sprinkler service to start-up and winterize system, trash pick-up, maintenance of trash barrels, and cleaning of rest rooms. This is a contractual position, which is paid a

salary for services rendered. The Board annually approves this position after negotiations with an individual(s).

Publicity: Responsible for monitoring the League's sponsorship program in order to promote a positive relationship between the League and its sponsors. They will secure advertisers for the league sign project. Selects, with the assistance of the divisional vice-president, and chairs a committee that assists with the above mentioned efforts. They are also responsible for weekly box score publication and to insure that Harney League teams and players receive proper recognition.

Fundraiser: Responsible for adult and player fund-raisers; recommends projects to the Board and carries to completion the projects approved by the Board, this includes weekly financial statements submitted to the Treasurer and Board. Normally the fundraising committee consists of the chairperson and two additional members appointed by the chairperson.

Umpire in Chief / Safety Officer: Responsible for conducting umpire training and certification. Makes recommendations to the Board regarding the improvement of the umpire program and serves as a member of the protest committee. Also responsible for maintaining the Safety Plan, and making recommendations to the Board regarding improvements of the fields, grounds, and facilities to provide for a safer environment for players, parents, and visitors. Responsible for checking the batting shed on a regular basis.

Team Manager: Managing in Harney League is not a self-serving recreation. One must be in tune with the best interests of the players' welfare. Harney is for players who are looking forward to an enjoyable summer in organized baseball and softball. Managing is a volunteer service through which players can be supervised and guided while participating in Harney League activities.

Managing involves patience, thoughtful judgment, rational thinking, responsiveness, and the simple joy of being a valued part of each player's life. The manager is the key to the program. The manager's ability to work effectively and intelligently with their team can make or break the summer. For a few hours each night, the manager is the most important part of every player's life. The manager should appreciate the significance of the position of a Harney League volunteer and treat it with the dignity it deserves. The manager can take pride in knowledge that they have contributed to the growth and development of the youth in their community.

Division Directors: These positions coordinate a vast number of integral items which help make Harney League Sports work - they are where all the effort comes together to register, assemble and field teams with qualified managers, coaches, and assistance to parents to help make it all come together. See below for a description of duties.

Position Checklists

List of responsibilities for the Division Directors

1. Secures managers and secures Board approval of managers and coaches. Chairs meetings of managers and coaches.
2. Secures a staff including but not limited to:
 - **Divisional Umpire in Chief:** Assists the directors to secure umpires (names of prospective umpires should be obtained from team managers); schedules umpires for all divisional games and reschedules if necessary. Works through the Harney League Sports Umpire in Chief to train all umpires.
 - **Division Concession Coordinator:** Works through managers to secure a parent concession representative for each team. Schedules each team per the instructions of the concession manager. The team representative is responsible in turn to secure sufficient adult volunteers to adequately operate the concession stand on the team day/night.
 - **Divisional Maintenance Chief:** Works through the team managers to secure parental help in the maintaining the divisional field. These maintenance duties include but are not limited to painting, raking, dragging; repairs to the fence, dugouts, and stands; setting plate, pitching rubber, and bases.
3. Responsible for maintaining the divisional field with the exception of mowing and rototilling (Property Director).
4. Establishes divisional teams in coordination with the appropriate player agent:
 - a. T-Ball, Coach Pitch, Pee-Wee, Bantam, and Minor programs via neighborhood and age grouping.
 - b. All others-via a player draft.
5. Circulates rosters to divisional staff, managers, League Secretary, President, Little League Fundraiser chairperson.
6. Schedules games and reschedules if necessary and provides copies of schedules to divisional staff, managers, League Secretary, Concession, and President.

7. Schedules umpires and ensures as much as is possible that the umpires are neutral, usually parents from teams other than those competing (Division Umpire in Chief).
8. Schedules parents to help in the concession stand according to the request of the concession stand Chairman (Divisional Concession coordinator).
9. Serves as the liaison between the Board and Divisional Managers, parents, and players.
10. Oversees the program to assure that the appropriate program rules are being followed.
11. Determines whether or not weather and field conditions are suitable for play, based on guidelines established by the Board. If the Board has not established these guidelines, play is based on division director discretion.
12. Provides motivation for field upkeep, fundraising activities, etc.
13. Responsible for fostering good sportsmanship and fair play among managers, coaches, players, and parents.
14. Keeps league win/loss records and transmits this data to the Publicity/Coordinator according to a pre-established timetable.
15. Arranges for picture taking if some divisional teams miss the league picture day.
16. Coordinates with the equipment manager on ordering of uniforms and supplies for their division. Should recommend number of uniforms, sizes, colors, etc. Makes sure managers get sufficient game balls, score books, and other equipment.
17. Arrange for scorekeeper clinic prior to start of the season.
18. Ensures Major Boys and Major Girls Directors arrange and conduct player tryouts.
19. Must be at Registration.
20. Through the managers, accomplishes these tasks:
 - Distributes team rosters.
 - Distributes game schedules.
 - Gets game schedule to Concession Director and Liaison with Concession (Secretary).
 - Distributes picture information.
 - Distributes Team Volunteer sheet and job descriptions for each position.
 - Distributes Concession Schedule for each team's assignments.

List of Responsibilities for the Player Agent

1. Develop draft and trade rules for the league that complies with the guidelines provided by Little League. These guidelines can be found in the President's Handbook and Manual.
2. Assist with registration. Examine certified birth certificates and verify birth dates on registration forms. This is most important for all ages.
3. Take late registrations and maintain waiting list.
4. Assist with tryouts:
 - a. Develop a list of players eligible for tryouts.
 - b. Check players in and provide the division director with a list of each group of players trying out. (Tryouts are conducted by the Division Director.)
5. Conduct Draft:
 - a. Develop a list of players who tried out and distribute to each manager.
 - b. Conduct draft in accordance with league draft rules.
 - c. Maintain a current roster of each league.
 - d. Maintain a list of players that tried out but were not selected for use in filling vacancies that may occur during the season.
6. Set-up T-Ball, Coach Pitch, PeeWee, and Minor League Director in setting up teams with assistance of directors and keep a current roster of each team.
7. Submit team rosters to the National Little League office for all age groups. This must be done within two weeks of opening day.
8. Submit additions to and drops from the team rosters to the National Little League Headquarters.
9. Assist in selection of a major league All-Star team:
 - a. Develop an All-Star ballot.
 - b. Conduct All-Star voting by the players.
 - c. Report voting results to Division Director and Team Managers.
 - d. Assist Division Director and Managers in selecting a complete roster of All-Star candidates and a final All-Star team.

Note: The Operations Manual for each season has the duties of the Player Agent and other Board positions, and are obtained from the National Little League Headquarters. Copies are needed for: President, Player Agents (2), Vice-Presidents (2), Treasurer, and Major Program Directors (2).

List of Responsibilities for the Fundraising Chair:

1. By January/February decide on project. Present options and projections to the Board. Obtain Board approval.
2. If project is a raffle, get bids on printing in March. For example, 10,000 tickets numbered consecutively plus 1000 cover tickets numbered 1-1000. Have tickets printed and staple tickets into books, ten to a book. (April).
3. Majors Programs have used the Bat-a-Thon; this is well received by the players. A minimum amount of funds raised per player must be specified for the Bat-a-Thon to be fair to the players selling candy bars.
4. Get coordinators for divisions. Get names of team parents from division directors. If they are unable to give you names, start calling team managers. Suggestion: Meet with (or send a coordinator or knowledgeable board member) to each team's parent/manager meeting to (a) provide figures on projected league expenses and income sources and (b) to explain the project. You could then get the team fundraiser coordinator's name first hand.
5. Meet with team members, coaches, and managers. Get copies of schedules of games.
6. Meet with team parents. Be explicit with them about the project but also have a handout printed with general and specific information, deadlines, etc. This is necessary because people do not remember what you tell them and it will save a lot of bothersome phone calls.
7. During the fundraising period, provide the Board with weekly updates on the project. Post information, goals, and accomplishments on concession stand building. Announce progress at games and encourage increased participation.
8. Collect money and /or leftover product from team parents when fundraiser ends. It's helpful to set times for turning money in at intervals during the fundraiser so you have an idea where you stand. It's also important to issue receipts to the team parent when they turn in money and to keep detailed and accurate records.
9. Present final report to the Board.

A Checklist for Little League Managers:

The following checklist is proposed as an aid to Little League managers so they can personally evaluate themselves with respect to those attributes regarded as important to a youth leader.

Personal Attributes – The manager’s personality is an important factor in the success of Little League Baseball...

1. Appearance...Do you...
 - a. Dress suitable
 - b. Groom properly
2. Disposition...Do you display...
 - a. Pleasantness
 - b. A sense of humor
 - c. Even temper
 - d. Courtesy
 - e. Sympathy
 - f. Enthusiasm
3. Poise...Do you...
 - a. Have self-control
 - b. Behave in an adult manner
4. Character...Do you...
 - a. Sincere
 - b. Truthful
5. An example of Little League ideals
6. Leadership...Do you...
 - a. Accept responsibility
 - b. Have the ability to plan and organize
 - c. Have a good understanding of the emotional and psychological characteristics of pre-adolescents (9-12 years old)
 - d. Have a good rapport with each player
 - e. Try to understand the personal needs and problems of players and adjust accordingly
 - f. Have discipline suited to the age level of the players
 - g. Discipline fairly and impartially at the discretion of the manager and coach within the framework of Little League rules

Relations with Others – The nature of a manager’s work brings him into close contact with many people...

1. With parents...Do you...
 - a. Seek their cooperation and understanding in trying to achieve the goals of the Little League program.
 - b. Show consideration for their opinions and feelings.
 - c. Display friendliness and courtesy.
2. With colleagues...Are you...
 - a. Friendly
 - b. Cooperative
 - c. Courteous
 - d. Considerate
3. With game officials...Do you...
 - a. Display courtesy
 - b. Respect their decisions and accept them gracefully
 - c. Avoid bickering and “umpire baiting”

Managerial Duties – The manager should have knowledge of the game of baseball, of its fundamentals and its strategy...

Coaching procedures...Are...

- a. Practice sessions well planned, and conducted as coaching and learning situations
 - Practice sessions snappy; everyone busy
 - Players properly taught fundamental skills and game strategy through various drills
 - Instructions given at the players’ level of understanding
- b. Practice sessions ended before the players become bored or disinterested
- c. Practice sessions spaced so they do not become a chore for players and managers alike
- d. Adequate precautions taken to prevent accident or injury
 - Items of protective gear are used and are in good repair
 - Players kept from reaching extreme limits of physical and emotional fatigue
- e. Players continually encouraged.

Development of desirable habit in players. Do you...

- a. Encourage promptness
- b. Encourage clean living and good health habits
- c. Encourage responsibility and leadership
- d. Encourage sportsmanship and fair play at all times
 - Teaching good manners and courtesy
 - Congratulating opponents after each game
 - Accepting defeat gracefully
 - Accepting victory humbly

League Management Checklist

January

1. Pay Charter and Insurance Fees now if not already accomplished
2. Set sponsor fees and send letter to each sponsor. Order uniforms that need replacement through the sponsor. Confirm that uniforms need replacement with Equipment Director.
3. Set registration date and place. Also confirm fees charged. Fill all board positions and submit charter application.
4. Approve managers for Majors Programs if need to be filled.
5. Complete plans for umpire training (Umpire-in-Chief).
6. Select player fundraiser & may consider parent fundraiser at this time.
7. Set time and date for annual picnic (recommend last Sunday in June).
8. Determine or renew contracts for Property and Concession Directors.
9. Formulate budget - done by President with assistance of Treasurer.
10. Complete equipment inventory.
11. Solicit Photographer for all teams.
12. Plan for field and building repairs.
13. Schedule a First-Aid/First Responder Training Session - Safety Officer.

February

1. Secure new sponsors - Publicity.
2. Letter to parents about registration / fundraiser / agenda schedule in Tuesday/Friday Folder and paid legal notice Newspaper Ad (run ads at least two weeks in a row).
3. Final plans for registration. - print registration forms!
4. Roster book sponsorship complete.
5. Picnic status report.
6. Parents and player fund-raiser status.
7. Set dates for tryouts.
8. Approve Manager's coaches for Majors Programs.
9. All divisional directors have manager's meeting.
10. Final plans for field and building repairs.
11. Insure uniforms and equipment had the necessary repairs and approve Director's if any openings exist at this time.

March

1. Complete registration - first Monday & Tuesday in March; have back-up dates of second Monday and Tuesday if blizzard closes down city.
2. Complete plans for Majors tryouts - this is traditionally the fourth Saturday and following Monday of the month. Have back-up dates of Fifth Saturday and following Monday. Conduct draft ASAP for Boys and Girls Majors with competition of tryouts.
3. Complete plans for the fundraiser.

4. Approve concession plans and prices.
5. Have Property Director start getting mower & ATV equipment maintained.
6. Start training umpires.
7. Begin work on field repairs.
8. Plan for opening day ceremonies. Boys and Girls Vice Presidents do this coordination and planning.
9. Divisional directors begin preparation of game schedules; copies to Secretary for Concession Schedule planning.
10. Inspect First-Aid Kits at complex - Safety Officer.
11. Contact RCFD for EMR procedures - Safety Officer.

April

1. Establish all teams - Division Directors do this and Player Agents review (must do).
2. **Board approval of all managers and coaches for all divisions is needed.**
3. Train scorekeepers. (Need a clinic for affected divisions) Sponsored by ?
4. Complete training for umpires.
5. Complete all field and building repairs.
6. Complete all game schedules.
7. Have all lights checked when complex is dry. Lighting Mtce Company does this with Safety Officer and accesses lights from outside the field fencing.
8. Have all sprinkler systems checked. Property Director orders this through Sprinkler Lawn Service Company.
9. Complete plans for opening day ceremonies.
10. Complete plans for All-Star selection.
11. Major Boys and Girls tournament plans if any.

May

1. Plan for opening day ceremony.
2. Conduct player fundraiser.
3. Plan for T-Ball opening.
4. Plan for city tournament.

June

1. Conduct Opening Day Ceremony
2. Select tournament directors.
3. Complete the Fundraiser.
4. All-Star selections.
5. Select All-Star managers.
6. Prepare for City Tournament.
7. All-Star announcements.
8. Plans for All-Star travel.

July

1. City tournaments.
2. All-Star tournaments.
3. Collect position checklist, updates, and other input for the Harney Handbook.
4. Gear and Keys turned into Equipment Director: accomplished by Division Directors working with their respective managers and includes return of keys to President for safekeeping. Major's program managers are contacted directly by Equipment Director and they will turn in uniforms, gear bag and keys to this Director after tryouts in August.

August

1. Report from each director on their league.
2. Tryouts for major divisions - this is the first Saturday in August.
3. Appreciation awards or thank you notes to our sponsors.
4. Gear and keys turned into Equipment Director from Majors program managers.

September

1. Prepare final tax statement for IRS for business year - Treasurer.
2. Prepare for elections in November - President with assistance of Secretary.

October

1. Financial audit and report, taxes filed by Treasurer & submitted to Ketel Thorstenson.
2. Conduct elections
3. Winterize complex - Property Director does this with Sprinkler Lawn Service and City Parks Dept.

November

1. Old and new board meeting.
2. President prepares Annual Operations Plan.

December

Rest! And think about Spring!....as in plan for first Board Meeting the first Monday in January and get ready to go! Mondays seem to work best for Board Meetings given involvement in various programs in the off-season.

Supplemental Section

Harney Bylaws for League

Rules for Each Division

Safety Plan

Forms

League Bylaws

(Any new Board approved bylaw needs to be recorded here!)

1. Majors Program Draft Rules

Harney Majors programs utilize “Plan A” draft rules, as set forth in the Official Little League Rules.

3. Tie Breaker Criteria for League - Boys and Girls

1. Head to head record
2. In league Record
3. Run differential (head to head)
4. Run differential (season)
5. Coin Flip

4. Tournament All-Star Selection Process

A. Boys All Star

All 11 and 12 year old boys (no ten year olds) in the Major Division who have played in at least 50% of the regular season games are eligible.

Thirty-six (36) players will be selected by secret ballot. Each team member including ten-year-olds in the major division will be given a chance to vote for 6 boys from their team. The Boys Player Agent will count votes. The Top 6 vote receivers from each team will be put in the draft pool.

Managers will vote by secret ballot (from the draft pool) for 10 players. Based on a league of 6 teams, Eleven year-olds shall require six votes to be placed on the team, and twelve year-olds shall require five votes. Any player receiving no votes in any selection round shall be removed from the ballot. If a stalemate occurs in later selection rounds, selection rules may be modified by the player agent, with input from the managers, and approval of the league president. If the player agent has a child on the All-Star ballot, the president shall appoint a different board member to conduct All-Star balloting. If the president has a child on the All-Star ballot, the board shall appoint a different board member to assume his or her responsibilities. The manager of the All-Star team shall select the final two players from the draft pool to complete a roster of twelve.

Managers will continue to vote through as many ballots as necessary to conclude with 10 selected players.

The Manager of the first place team will be the manager of the Tournament All-Star Team, subject to board approval. The All-Star manager shall select any other manager or coach from their league division to serve as coach. A maximum of two coaches may be selected. Coaches are subject to board approval.

The All-Star Manager shall pick one player from the remaining pool and put those players name in a sealed envelope to be held by the Boys Player Agent. Said envelope shall remain with the Agent until such time as the alternate player is needed.

Any disputes shall be brought to the attention of the Board of Directors for resolution.

B. Girls All Star

All 11 and 12 year old girls (no ten year olds) in the Major Division who have played in at least 50% of the regular season games are eligible.

Each team member including ten-year-olds in the major division will be given a chance to vote for 6 girls from their team. The Girls Player Agent will count votes. The Top 6 vote receivers from each team will be put in the draft pool.

Managers will vote by secret ballot (from the draft pool) for 10 players. Based on a league of 4 teams, Eleven year-olds shall require unanimous votes to be place on the team, and twelve year-olds shall require three votes. Any player receiving no votes in any selection round shall be removed from the ballot. If a stalemate occurs in later selection rounds, selection rules may be modified by the player agent, with input from the managers. If the player agent has a child on the All-Star ballot, the president shall appoint a different board member to conduct All-Star balloting. The manager of the All-Star team shall select the final two players to complete a roster of twelve.

Managers will continue to vote through as many ballots as necessary to conclude with 10 selected players.

The Manager of the first place team will be the manager of the Tournament All-Star Team, subject to board approval. The All-Star manager shall select any other manager or coach from their league division to serve as coach. A **maximum** of two coaches will be selected. Coaches are subject to board approval.

The All-Star Manager shall pick one player from the remaining pool and put their name in a sealed envelope to be held by the Girls Player Agent. Said envelope shall remain with the Agent until such time as the alternate player is needed.

Any disputes shall be brought to the attention of the Board of Directors for resolution.

5. Other Tournament Selection Process

A. Boys 10 Year Old Tournament

This tournament is traditionally held at Canyon Lake each year upon conclusion of the regular season games. Harney usually enters 2 to 3 teams depending on the number of managers available to staff a team, prepare them for post-season play, and coach during the three-day event. In most cases, there are not enough teams assembled to carry all of the registered players that may be interested.

These teams are not covered by Harney League Sports' Little League insurance coverage - parents sign a waiver acknowledging risk and liability. Harney only provides access to its fields for practice, and loans its uniforms and equipment for use.

The Board desires that the Bantam Division Director work with interested managers to notify players of the tournament, and solicit interest in participating on a tournament team. From this pool of interested players, the Director and participating managers work together to place players on respective teams.

B. Boys 11 Year Old Tournament

This tournament is traditionally held at Harney each year upon conclusion of the regular season games. Harney usually enters 2 to 3 teams depending on the number of managers available to staff a team, prepare them for post-season play, and coach during the three-day event. In most cases, there are not enough teams assembled to carry all of the registered players (Majors and Minors Program) that may be interested.

These teams are not covered by Harney League Sports' Little League insurance coverage - parents sign a waiver acknowledging risk and liability. Harney only provides access to its fields for practice and play, and loans its uniforms and equipment for use. The VP (Boys) or Boys Major Director has traditionally worked on this tournament as coordinator of this tournament.

The Board desires that the Minors and Majors Division Directors with the VP (Boys) work with interested managers to notify players of the tournament, and solicit interest in participating on a tournament team. From this pool of interested players, the Directors, VP and participating managers work together to place players on respective teams.

6. If a Major Team ceases how a disbursement of players is handled.

When a team ceases to exist for what ever reason, the remaining players from that team may: a) return to the Minors Division for assignment to a team; or b) be re-assigned to another Majors team through draft selection. These players must be selected first *before* any new players are drafted into the league. No values may be assigned to these returnees (i.e., such as eligible for draft in round three); they must be re-drafted *first*.

7. How Elections for Board Members are conducted each fall.

The following procedure is followed for election of officers, annually:

- a) Each year in October, a general membership meeting is held for anyone who is interested in an office on the Board; all positions are considered available even though incumbents may wish to return. All current Board members who wish to return must submit a letter of intention to the Secretary of the Board.
- b) At this meeting, the general public is allowed to nominate people, including themselves, for the any office on the Board - vacant or not. The names are given to the nominating committee at this meeting. The people who are nominated, or doing the nominating, must give in writing why this person is a good choice for that office.
- c) The nominating committee is made up or the Boys and Girls Vice Presidents, plus the Boys and Girls Players Agents, which gives a total of 4 people on this committee.
- d) The nominating committee, at a separate date & time, then brings the nominees to the voting board. The nominees are discussed, along with their qualifications and issues (pro and con) and will either be put on the ballot or rejected from the ballot at this time. In case of a tie vote, the President shall break the tie by casting his or her vote.
- e) The current voting Board members have the final say on the nominees for the positions vacant or for which there is competition; this is because the current members are abreast of the running of Harney Little League and has the best interest of the program in mind.
- f) The nominees that are accepted on the ballot will be notified from the Board after the voting has been completed.
- g) There is no limit on the time that a person can serve on the Board, or a limit on whether a person can occupy more than one position. The policy has always been to allow qualified persons serve on the Board, as they desire. The Board may ask incumbents if they are willing to return in that position. If no other persons are interested, then the job is held for the incumbent, pending board approval.

- h) Members are abreast of the running of Harney Little League and has the best interest of the program in mind.
- i) The nominees that are accepted on the ballot will be notified from the Board after the voting has been completed.

8. Selection of Managers for Majors Programs

Selection of managers for Majors:

- a) A candidate for manager must submit a dated letter to the Vice President requesting that they be considered for the next available opening.
- b) A coach does not automatically move into a Manager's position once a vacancy occurs; they must also submit a dated letter to the Vice President. This letter can be submitted at time coach is approved for position; even though it could be 2 years before the manager position is open on that team.
- c) A list will be kept of all interested Managers in the order they are received.
- d) The Board must approve all Managers and coaches.
- e) A Manager may select his 2 coaches who may or may not be the same coaches left to the team if the coach has failed to request the vacant Manager's position.
- f) An interested Manager may submit a letter up to one year prior to his/her son/daughter being eligible to play in the Major Program. (Currently, ages 9-12; could be league age of 8 at time of submittal.)
- g) New Coaches for the Majors programs shall be assigned after the draft.

9. Membership of and Duties for Protest Committee:

The Protest Committee consists of the President, Umpire-in-Chief, and Vice President for the affected league (Boys or Girls). The purpose of this committee is to resolve protests brought to the committee in a timely fashion; such protests could not be resolved by the plate umpire with the affected team(s). Protests must be filed within 24 hours of a disputed game. The committee will follow Little League rules in resolving such protests. If a protest occurs at the majors level, and the President, Umpire-in-Chief, or Vice President have children playing in the effected majors program, or if any of them served as an umpire for the protested game, he or she shall be replaced by another board member, to be appointed by the highest ranking official remaining on the protest committee.

10. Process for Uniform Replacement for Majors Teams with Sponsors:

- A. At least four years must have passed since the last order was placed for replacing an entire team's uniform.
- B. Standard components to be paid for by HLS when approved by Board: 1) 13 traditional jersey shirts; 2) 12 belts; and 3) 12 stock pants.

- C. The maximum amount authorized for a team will not exceed \$1200.00
- D. Funds are collected from sponsors at a rate of \$300.00 per year unless increased by Board approval at a later date.
- E. At the Board's request, the Equipment Manager may bring in uniforms for inspection.
- F. The Equipment Manager places the order using HLS-12 Form after authorization of the Voting Board; this order may be placed in conjunction with the Team's Manager.
- G. Funds to pay for the uniform purchase are allocated from collected sponsorship fees; the Treasurer fills out the check for payment of the vendor.

11. Process to Petition a Player Up:

A boy may play up to Coach Pitch if he has completed one year of T-Ball without a petition letter. Similarly a boy may petition up to Pee Wee if he has completed one year of Coach Pitch without a petition letter.

A girl may play up to Pee Wee if she has completed one year of T-Ball without a petition letter.

Any other player may play up one division above their league age by petitioning the Harney Board **by the Registration Deadline**. (Registration Deadline is defined as the final day one may register without a late fee being assessed.) This petition letter **MUST** be signed by the parent or guardian and the previous year's **Manager** (not Coach) and attached to the registration. This letter is to be turned into the respective Player's Agent for the Division applied for and will then be brought before the Board for approval. The primary consideration in evaluating petitions is to seek an acceptable balance of players per league in order to optimize roster sizes. Typically all of the petitioning players shall be allowed to play up, or none of them shall be allowed. Exceptions may be granted to individual players for safety reasons.

The Harney Board will approve or disapprove the Petition by recommendation of the Division Director and/or availability for that player in that league.

No petitions will be accepted after registration deadline.

No player will be allowed to petition up to the Boy's Minor League program.

T-Ball Rules (Ages 5 and/or 6)

T-Ball rules shall be the official Little League rules with the following exceptions:

1. There will be no official scorekeeping; no team standings will be kept.
2. The length of the game will be three innings or one hour, whichever comes first. *The purpose of ending on time is to not delay the following teams from timely play.*
3. A half inning is defined as when every player on a team has had one at bat.
4. The batter will hit a ball that has been placed on a tee. There is no pitching.
5. If the bat contacts the tee rather than the ball, a strike is called. However, a child will not be called out on strikes.
6. When batting the ball must pass the 10 (ten)-foot chalk line or declared a foul ball.
7. The ball becomes dead when thrown to the pitcher.
8. Managers must vary or alter the batting line-up to ensure that all players have equal number of opportunities at bat. Tip: have your players sit in the batting order in the dugout.
9. Every team member will take the field when the team is on defense.
10. Managers must assure that each player has the opportunity to play a variety of defensive positions during the course of the season.
11. Team managers will both instruct and umpire during the game.
12. Practices will be limited to three per week prior to the start of the season. Once the first game has been played, practices will be limited to two per week.
13. Invite parents to help coach both in practice and in games. Give them specific responsibilities.
14. A game shall be rescheduled if the temperature is below 40 degrees at game time. The umpiring crew has the discretion to call the game at any time due to weather conditions, and the crew may call the game at temperatures above 40 degrees, if in its discretion it is appropriate to do so.

If you see parents get out of line, remind them the game is for the children and the atmosphere should be one of recreation, education, and fun.

Team Responsibilities:

Home Team: The home team that plays the first game of the day will be responsible for putting out the bases and clean the inside of the field after the game.

Visiting Team: Responsible for cleaning around the outside of the field/under bleachers.

PeeWee Girl's Rules (Ages 7 and/or 8)

PeeWee Rules shall be the official Little League rules with the following exceptions:

1. There will be no official scorekeeping; no team standings will be kept.
2. The length of the game will be five innings or 1 ½ hours, whichever is first.
3. Ages of players may be league age six (6) thru eight (8). The player agent and division director will assign players to teams according to school and/or general location.
4. Number of teams will be determined annually by the number of players registered.
5. The Girls Vice President will make up the schedule of games.
6. Each ½ inning consists of whichever comes first: a) three outs, b) one completion of the batting lineup, or c) 4 runs have been scored.
7. Batting line up will include all players on the roster whether playing defensively or not. No changes in the batting order after the game begins. Tardy players may be added to the bottom of the batting order.
8. If one or both teams are short players:
 - a. Must play if there are nine players and may play with eight if both managers agree. Maximum of ten players on defense.
 - b. If one of the two teams has sufficient players required to field a full team, they may do so and are not required to match the strength of the team that is short.
 - c. If one or both teams have less than eight players, the game must be re-scheduled.
9. Adult coaches may coach both first and third.
10. No more than one manager and two coaches in the dugout during the games. Coaches can be non-assigned coaches.
11. Players will pitch to opposing hitters. If a batter receives a ball 4 count she will not walk. Coach will then pitch to hitter until she hits the ball or strikes out. If a player is hit by a pitch from a player, she will be awarded first base, but not if she is struck by a coach pitcher. No tee will be used. Batters will be out after 3 strikes, even if the catcher drops the pitched ball.
12. Catchers: Minimum of two catchers, with maximum of three innings per game.
13. Each player must play: (1) at least two innings on defense and bat one time per game; and (2) at least three innings in the infield on defense within three consecutive games.
14. No stealing, bunting, balks, or infield fly rule.
15. Only one warning will be given a player for throwing the bat, whether intentional or unintentional. The next time that player throws the bat, the player is out.
16. Runners may advance only one base on an overthrow.

17. In the event of an injury to a player, a substitute runner may be used.
18. First team listed on the schedule is the home team, and is responsible for getting the home plate umpire. Visiting team is responsible for securing the base umpire.
19. The umpire is in charge of the game at all times.
20. A game shall be rescheduled if the temperature is below 40 degrees at game time. The umpiring crew has the discretion to call the game at any time due to weather conditions, and the crew may call the game at temperatures above 40 degrees, if in its discretion it is appropriate to do so.

If you see parents get out of line, remind them the game is for the children and the atmosphere should be one of recreation, education, and fun.

Team Responsibilities:

Home Team: The home team that plays the first game of the day will be responsible for putting out the bases, and umpire equipment and clean the inside of the field after the game.

Visiting Team: Responsible for raking the diamond and cleaning around the outside of the field/under bleachers. They are also **responsible** for chalking the field as necessary; narrow lines are best. Generally, the first visiting team on the field chalks the lines, and the following visiting teams just reline the batter's boxes. It is best not to over chalk as the material is hard on the agri-lime material in the base paths. If the visiting team is an interleague game opponent, then the Home Team must attend to chalking needs.

Boys Coach-Pitch Rules (Ages 6 and/or 7)

Boy's Coach-Pitch Rules shall be the official Little League rules with the following exceptions:

1. There will be no official scorekeeping; no team standings will be kept.
2. The length of the game will be five innings or 1 ½ hours, whichever is first.
3. Round Robin batting: Every player on the team will be in the batting rotation whether or not playing a defensive position. Those players assigned defensive positions do not have to be the first nine players in the batting line-up. A half-inning ends when 3 outs have occurred, or 4 runs have been scored, or all hitters in the line-up have batted once.
4. Each player must play a minimum of six outs and one time at bat each game. If the minimum is not met for a game, the player shall start the next game.
5. If one or both teams are short players:
 - Must play with eight (8) players
 - If one of the two teams has sufficient players to field a full team, they may do so and are not required to match the strength of the other team.
 - If one or both teams have less than eight, the game must be re-scheduled.
6. The pitching rubber will be set at 39 feet. The infield will be a 45-ft. square.
7. Pitchers: Managers or coaches will pitch to their own team, and must kneel down and avoid play when the ball is hit. No tee will be used. The ninth player for a team shall be beside the adult pitcher, and have full view of the play.
8. Coach-Pitch shall not include walks, players will either strike out or hit the ball.
9. Coach-Pitch base runners will not advance on a wild pitch or passed ball. There are no overthrows to the pitcher's mound from the catcher to the coach that is pitching.
10. Base stealing and leading off is not allowed.
11. A runner may only advance one base on an overthrow.
12. There are no overthrows to the pitcher if the pitcher is in the immediate circle of the pitcher's mound.
13. In the event of an injury to a player, a substitute runner may be used. Suggest using the fourth or fifth preceding batter from the current line-up. This substitute runner should be in his normal batting order. No changes to the official scorebook have to be made for the substitute runner.
14. ***No inning shall start within the ten minutes prior to the end of the 1.5 hour time limit per game. Games can end in a tie. The purpose of ending on time is to not delay the following teams from timely play.***

- 15.No bunting is allowed. After one warning, an attempt to bunt on the second pitch results in the batter being declared out.
- 16.Only one warning will be given to a player for throwing the bat, whether intentional or unintentional. The next time that player throws a bat he will be declared out.
- 17.The manager and coach may coach at first and third base when their team is on offense. They may not touch a runner.
- 18.The umpire is in charge at all times.
- 19.A game shall be rescheduled if the temperature is below 40 degrees at game time. The umpiring crew has the discretion to call the game at any time due to weather conditions, and the crew may call the game at temperatures above 40 degrees, if in its discretion it is appropriate to do so.

If you see parents get out of line, remind them the game is for the children and the atmosphere should be one of recreation, education, and fun.

Team Responsibilities:

Home Team will be the first team listed on the schedule, and they will be responsible for getting out and putting away the bases, and umpire equipment, and cleaning the inside of the field after the game.

The Visiting Team is responsible for raking the diamond and cleaning around the outside of the field and under the bleachers. They are also **responsible** for chalking the field as necessary; narrow lines are best. Generally, the first visiting team on the field chucks the lines, and the following visiting teams just reline the batter's boxes. It is best not to over chalk as the material is hard on the agri-lime material in the base paths. If the visiting team is an interleague game opponent, then the Home Team must attend to chalking needs.

Boys PeeWee Rules (7 and/or 8)

Boy's PeeWee Rules shall be the official Little League rules with the following exceptions:

1. There will be no official scorekeeping; no team standings will be kept.
2. The length of the game will be five innings or 1½ hours, whichever is first.
3. Round Robin batting: Every player on the team will be in the batting rotation whether or not playing a defensive position. Those players who have been assigned defensive positions do not have to be the first nine players in the batting line-up. A half-inning ends when 3 outs have occurred, or 4 runs have been scored, or all hitters in the line-up have batted once.
4. Each player must play a minimum of six outs and one at bat each game. If the minimum is not met for a game, the player shall start the next game.
5. If one or both teams are short players:
6. Must play with eight (8) players
7. If one of the two teams has sufficient players to field a full team, they may do so and are not required to match the strength of the other team.
8. If one or both teams have less than eight, the game must be re-scheduled - if it can not be rescheduled, then a forfeit is declared.
9. The pitching rubber will be set at 39 feet. The infield will be a 45-ft. square. A minimum of two pitchers and a maximum of three innings per pitcher per game shall be used. One purpose of this division is to develop pitchers, so each team needs to use at least four players with 10 innings experience each per player for the season. Managers must track and plan a player's use as a pitcher and shall adhere to LL rules regarding prescribed days off for rest.
10. Players will pitch to opposing hitters. If a batter receives a ball 4 count he will not walk. Coach will then pitch to hitter until he hits the ball or strikes out. If a player is hit by a pitch from a player, he will be awarded first base, but not if he is struck by a coach pitcher. No tee will be used. Batters will be out after 3 strikes, even if the catcher drops the pitched ball.
11. No bunting will be allowed or the batter will be called out.
12. Only one warning will be given to a player for throwing the bat whether intentional or unintentional. The next time the player throws the bat they will be called out.
13. In the event of an injury to a player, a substitute runner may be used. Suggest using the fourth or fifth preceding batter from the current line-up. This substitute runner should be in his normal batting order.

14. A runner may advance only one base on an overthrow. There are no overthrows to the pitcher if the pitcher is in the immediate circle of the pitcher's mound.
15. Base stealing and leading off will not be allowed.
16. The manager and coach may coach at first and third base when their team is on offense. They may not touch a runner.
17. The umpire is in charge at all times.
18. A game shall be rescheduled if the temperature is below 40 degrees at game time. The umpiring crew has the discretion to call the game at any time due to weather conditions, and the crew may call the game at temperatures above 40 degrees, if in its discretion it is appropriate to do so.

If you see parents get out of line, remind them the game is for the children and the atmosphere should be one of recreation, education, and fun.

Team Responsibilities:

Home Team will be the first team listed and they will be responsible for getting out and putting away the bases, and umpire equipment, and cleaning the inside of the field after the game.

The Visiting Team is responsible for raking the diamond and cleaning around the outside of the field and under the bleachers. They are also **responsible** for chalking the field as necessary; narrow lines are best. Generally, the first visiting team on the field chucks the lines, and the following visiting teams just reline the batter's boxes. It is best not to over chalk as the material is hard on the agri-lime material in the base paths.

Boys Bantam Rules (Age 9)

Boy's Bantam Rules shall be the official Little League rules with the following exceptions:

1. The umpire is in charge at all times.
2. The length of games will be based on a time limit or 6 innings whichever occurs first. There will be a 2 hour time limit. The time is set by the home plate umpire. You cannot start a new inning after 1:45 minutes. The home team may complete their at bat if they are behind in the score. If the home team is winning and the time limit is up or the innings in the bottom half of the 6th inning, the game is over.
3. If a game is called, it is declared a regulation game if:
 - i. Three innings have been scored.
 - ii. The home team has scored more runs in 2.5 innings than the visiting team has scored in three completed half innings.
4. Interleague Time Rule
 - a. Games will be played at 5:30 and 7:30 weekdays and Saturdays games where the time is available.
 - b. Any Early game that cannot get started by 6pm shall be postponed and rescheduled.
 - c. No inning of the first game shall start after 7:45 (If the game is a regulation game it shall be ended at that point. If not regulation or tied it will be resumed at a later time.
 - d. Makeup and Resumed game shall be made up or finished the first available time (Preferably in the same week).
5. The Ten Run Rule will be in effect after 4 innings; this rule is also in effect for an interleague game if agreed to by home and visiting managers.
6. The game can be played with 8 players. The other team is not required to reduce the number of players on the field to match strength. Please contact the Bantam Director 24 hours in advance of the game to reschedule. Make up days will be on Fridays.
7. Each team member will play a minimum of six outs (two innings) in the field and one at bat.
8. Players may re-enter the game at any position except pitcher.
9. Pitchers will pitch from 46 feet and bases are at 60 feet.
10. Pitchers will pitch to opposing batters. Pitcher(s) will adhere to LL Rulebook and there will be no balks.
11. Batters can be walked and will take first if hit by a pitch.
12. Batters will be out after three strikes, even if the catcher drops the ball.

13. Each team must complete the season with at least four players having pitched a minimum of ten (10) innings. Please refer to Official Little League Rules regarding required rest for pitchers, and maximum innings per week, per pitcher.
14. The players assigned a defensive position will bat. Players not playing a defensive position during the last one-half inning will also bat. Round Robin batting is in effect.
15. A one-half inning will also end when 4 runs have been scored. However, a team can exceed 4 or more runs only on a homerun over the fence.
16. Bunting is allowed.
17. Only one warning for a player throwing a bat whether intentional or unintentional. Next violation and the batter is called out.
18. Courtesy runners may be used in accordance with Official Little League Rules.
19. Leading off will be allowed only after the ball crosses home plate. One warning per player will be issued for first violation; second violation results in the runner being called out.
20. Base stealing will be allowed for 2nd and 3rd base only; no stealing of home is permitted. A player may not steal home unless a play is made on them or in the event of an overthrow. A player may not steal on a pass ball. Maximum of one base per pitch.
21. One base per overthrow.
22. Warm-up team may be on field five to ten minutes prior to game time.
23. A game shall be rescheduled if the temperature is below 40 degrees at game time. The umpiring crew has the discretion to call the game at any time due to weather conditions, and the crew may call the game at temperatures above 40 degrees, if in its discretion it is appropriate to do so.

If you see parents getting out of line, please talk to them and remind them that the game is for the children and the atmosphere should be one of recreation, education & fun.

Team Responsibilities:

Home Team will be responsible for the following:

- a. Field Preparation
- b. Getting out and putting away bases, flag, and umpire equipment
- c. Home plate Umpire
- d. Cleaning your own dugout
- e. Home team occupies the 3rd base dugout
- f. Rakes the field after the game

The Visiting Team is responsible for the following:

- a. The infield umpire
- b. The scorekeeper and announcer
- c. The visiting team occupies the 1st base dugout

Note: It is both teams' responsibility to ensure the area around the field is clean. Please remind your parents to pick up after themselves.

Girls Minor Rules (Ages 9 through 12)

Girl's Minors Rules shall be the official Little League rules with the following exceptions:

1. Ages of players will be limited to league age eight to twelve. The player agent will assign players to teams according to school and/or general location.
2. Number of teams will be determined annually by the number of players.
3. The Director of the division will make schedule of games.
4. Round Robin batting: Every player on the team will be in the batting rotation whether or not playing a defensive position. Those players who have been assigned defensive positions do not have to be the first nine players in the batting line-up. A half-inning ends when 3 outs have occurred, or 4 runs have been scored, or all hitters in the line-up have batted once.
5. The length of the games will be based on time limits or 6 innings, whichever occurs first. No inning shall start within the twenty minutes prior to the end of the 2 hour time limit per game. In case of a tie game, one extra inning may be played as long as it doesn't exceed the time limit. Games can end in a tie. The purpose of ending on time is to not delay the following teams from timely play.
6. Interleague Time Rule
 - a. Games will be played at 5:30 and 7:30 weekdays and Saturdays games where the time is available.
 - b. Any Early game that cannot get started by 6pm shall be postponed and rescheduled.
 - c. No inning of the first game shall start after 7:45 (If the game is a regulation game it shall be ended at that point. If not regulation or tied it will be resumed at a later time.
 - d. Makeup and Resumed game shall be made up or finished the first available time (Preferably in the same week).
7. The official scorekeeper shall note starting time and notify the umpire when the time limit is up.
8. Official game shall be declared when six complete innings are played or 5 ½ if the home team is ahead. (Unless the time limit is imposed.) The game is official when four innings are completed or when the game is halted due to darkness. (3 ½ if the home team is ahead)
9. Tied game: if the score is tied at the time the game is declared official, each team is given ½ game won and ½ game lost. Another inning can be played if time remains.
10. Each ½ inning consists of whichever comes first.
 - a. Four runs or three outs.
 - b. Four runs shall be automatic three outs.
11. Batting line up will include all players on the roster whether playing defensively or not. No changes in the batting order after the game begins. Tardy players may be added to the bottom of the batting order.

12. A team may play with as few as seven players. The opposing team may, but is not required to, reduce the number of players on the field to match strength.
13. Adult coaches may coach both first and third bases.
14. No more than one manager and two coaches in the dugout during the games. Coaches can be non-assigned coaches.
15. Each player must play at least six outs and one at bat per game. At least three innings in the infield on defense within three consecutive games.
16. Base stealing will be in effect at the beginning of the season unless otherwise stated for interleague considerations. Base stealing will be allowed for 2nd and 3rd base only; no stealing of home is permitted. Maximum of one base per pitch. Catcher must catch ball cleanly for runner to steal base.
17. Only one warning will be given for a player throwing the bat, whether intentional or unintentional. The next time that player throws the bat, they will be called out.
18. The umpire is in charge at all times.
19. If you see parents get out of line, remind them the game is for the children and the atmosphere should be one of recreation, education, and fun.
20. Umpires should call a “large” strike zone in order to encourage players to swing the bat.
21. First team listed on the schedule is home team.
22. A game shall be rescheduled if the temperature is below 40 degrees at game time. The umpiring crew has the discretion to call the game at any time due to weather conditions, and the crew may call the game at temperatures above 40 degrees, if in its discretion it is appropriate to do so.

If you see parents get out of line, remind them the game is for the children and the atmosphere should be one of recreation, education, and fun.

Team Responsibilities:

Home Team will be the first team listed on the schedule, and they will be responsible for getting out and putting away the bases, flag, and umpire equipment, and cleaning the inside of the field after the game.

The Visiting Team is responsible for raking the diamond and cleaning around the outside of the field and under the bleachers. They are also **responsible** for chalking the field as necessary; narrow lines are best. Generally, the first visiting team on the field chalks the lines, and the following visiting teams just reline the batter's boxes. It is best not to over chalk as the material is hard on the agri-lime material in the base paths. If the visiting team is an interleague game opponent, then the Home Team must attend to chalking needs.

Boys Minor Rules (Ages 9 through 12)

Minor division rules shall be the official Little League rules with these exceptions:

1. Round Robin batting: Every player on the team will be in the batting rotation whether or not playing a defensive position. Those players who have been assigned defensive positions do not have to be the first nine players in the batting line-up. A half-inning ends when 3 outs have occurred or when 5 runs are scored. However a team can exceed 5 or more runs only on a homerun over the fence.
2. If a pitcher hits three players in a game with wild pitches, he shall be removed from pitching and replaced by another player.
3. Pitchers will pitch from a distance of 46 ft. and play on 60 ft bases.
4. Base stealing and bunting will be allowed the entire season.
5. The length of the games will be based on time limits or 6 innings whichever occurs first. No inning shall start within the 15 minutes prior to the end of the 2 hour time limit per game. In case of a tie game, one extra inning may be played as long as it doesn't exceed the time limit. Games can end in a tie. The purpose of ending on time is to not delay the following teams from timely play.
6. Interleague Time Rule
 - a. Games will be played at 5:30 and 7:30 weekdays and Saturdays games where the time is available.
 - b. Any Early game that cannot get started by 6pm shall be postponed and rescheduled.
 - c. No inning of the first game shall start after 7:45 (If the game is a regulation game it shall be ended at that point. If not regulation or tied it will be resumed at a later time.
 - d. Makeup and Resumed game shall be made up or finished the first available time (Preferably in the same week).
 - e. Visiting teams must provide a field umpire. The Home team is responsible for the plate umpire, scorekeeper, and announcer and field prep work. The visiting team is expected to clean their dugouts after the game.
7. The Ten Run Rule is in effect after 4 innings.
8. Games will not be played under the lights until school is out.
9. The player agent will form minor league teams. An attempt will be made to form neighborhood teams, however, older players must be placed to achieve age and experience balance.
10. If one or both teams are short players:
 - a) Must play with eight (8) players;
 - b) If one of the two teams has sufficient players to field a full team, they may do so and are not required to match the strength of the other team.

- c) If one or both teams have less than eight, the game must be re-scheduled - if it can not be rescheduled, then a forfeit is declared.

11. Little League rules prohibit any tournament play in the minor program and also prohibits the selection of All-Stars, but may engage in special games following the end of the regular season. They would involve regular season teams using regular season rules. This is with the approval of the charter committee of Little League Headquarters, and on the recommendation of the District Administrator. The division director shall be charged responsibility for conducting special games under all rules, regulations, and policies of Little League Baseball, and must propose such an event to the Board for consideration.
12. The division director will reschedule games that have been postponed due to weather. That person will assign the earliest time slot.
13. Players will pitch to opposing hitters. Managers must track and plan a player's use as a pitcher, and shall adhere to LL rules regarding prescribed days off for rest & eligible pitchers. Batters can be walked and will take first base if hit by a pitch.
14. Batters will be out after 3 strikes, even if the catcher drops the pitched ball.
15. There is no overthrow rule in effect. If players keep overthrowing the bases, play can continue at the runner's discretion and peril.
16. Only one warning for a player throwing the bat whether intentional or unintentional. Next violation, the player will be declared out by the plate umpire.
17. Courtesy runners may be used in accordance with Official Little League Rules.
18. Leading off will be allowed only after the ball crosses home plate.
19. Umpires should call a "large" strike zone in order to encourage players to swing the bat.
20. A game shall be rescheduled if the temperature is below 40 degrees at game time. The umpiring crew has the discretion to call the game at any time due to weather conditions, and the crew may call the game at temperatures above 40 degrees, if in its discretion it is appropriate to do so.

If you see parents get out of line, remind them the game is for the children and the atmosphere should be one of recreation, education, and fun.

Team Responsibilities:

Home Team will be responsible for the following:

- g. Field Preparation
- h. Getting out and putting away bases, flag, and umpire equipment
- i. Home plate Umpire
- j. Cleaning your own dugout
- k. Home team occupies the 3rd base dugout

1. Rakes the field after the game

The Visiting Team is responsible for the following:

- a. The infield umpire
- b. The scorekeeper and announcer
- c. The visiting team occupies the 1st base dugout

Note: It is both teams' responsibility to ensure the area around the field is clean. Please remind your parents to pick up after themselves.

Girls Majors Rules (Ages 9 through 12)

The Girls Majors Rules from Little League will be used with these exceptions:

1. Each team will be allowed one Manager and two Coaches in the dugout.
2. Round Robin batting will be used in Harney League games.
3. No inning shall start after 1 hour and 50 minutes. An inning begins as soon as the last out is made. A regulation game must be completed.
4. Interleague Time Rule
 - a. Games will be played at 5:30 and 7:30 weekdays and Saturdays games where the time is available.
 - b. Any Early game that cannot get started by 6pm shall be postponed and rescheduled.
 - c. No inning of the first game shall start after 7:45 (If the game is a regulation game it shall be ended at that point. If not regulation or tied it will be resumed at a later time.
 - d. Makeup and Resumed game shall be made up or finished the first available time (Preferably in the same week).
5. A game shall be rescheduled if the temperature is below 40 degrees at game time. The umpiring crew has the discretion to call the game at any time due to weather conditions, and the crew may call the game at temperatures above 40 degrees, if in its discretion it is appropriate to do so.

If you see parents get out of line, remind them the game is for the children and the atmosphere should be one of recreation, education, and fun.

Team Responsibilities:

Home Team will be the first team listed on the schedule, and they will be responsible for getting out and putting away the bases, flag, and umpire equipment, and cleaning the inside of the field after the game.

The Visiting Team is responsible for raking the diamond and cleaning around the outside of the field and under the bleachers. They are also **responsible** for chalking the field as necessary; narrow lines are best. Generally, the first visiting team on the field chalks the lines, and the following visiting teams just reline the batter's boxes. It is best not to over chalk as the material is hard on the agri-lime material in the base paths. If the visiting team is an interleague game opponent, then the Home Team must attend to chalking needs.

Boy's Major Rules (Ages 9 through 12)

Boy's Major Program follows Little League Rules for this Division with these changes:

1. If the first game of the evening is at 5:30 PM, followed by a second game at 8:00 PM, then the first game can not start a new inning past 7:45 PM. The Little League rule of no inning started past 10:00 PM applies to all late games.
2. Interleague Time Rule
 - a. Games will be played at 5:30 and 7:30 weekdays and Saturdays games where the time is available.
 - b. Any Early game that cannot get started by 6pm shall be postponed and rescheduled.
 - c. No inning of the first game shall start after 7:45 (If the game is a regulation game it shall be ended at that point. If not regulation or tied it will be resumed at a later time.
 - d. Makeup and Resumed game shall be made up or finished the first available time (Preferably in the same week).
3. A game shall be rescheduled if the temperature is below 40 degrees at game time. The umpiring crew has the discretion to call the game at any time due to weather conditions, and the crew may call the game at temperatures above 40 degrees, if in its discretion it is appropriate to do so.
4. Each team will be allowed one Manager and two Coaches in the dugout.

Team Responsibilities:

Home Team will be the first team listed on the schedule, and they will be responsible for getting out and putting away the bases, flag, and umpire equipment, and cleaning the inside of the field after the game.

The Visiting Team is responsible for raking the diamond and cleaning around the outside of the field and under the bleachers. They are also **responsible** for chalking the field as necessary; narrow lines are best. Generally, the first visiting team on the field chalks the lines, and the following visiting teams just reline the batter's boxes. It is best not to over chalk as the material is hard on the agri-lime material in the base paths. If the visiting team is an interleague game opponent, then the Home Team must attend to chalking needs.

Harney League Sports Safety Plan

1. The Safety Officer will maintain this plan on an annual basis and make recommendations to the Board for changes to Plan, and include proposed work items, which address safety considerations for players, visitors, and volunteers.
2. This Plan will follow "Communicable Disease Procedures" as described in the Little League Official Rules and Regulations, Section 8. Each Crow's Nest will contain a First Aid Kit, which satisfies Section 8. Additionally, the Concession Stand will have access to or contain the Master First Aid Kit for the Harney Complex. These Kits will be in place at the start of each season, and will be inspected once a month by the Safety Officer for completeness.
3. This Plan will follow the "Safety Code for Little League" found on the inside back cover of the Little League Official Rules and Regulations.
4. Prior to the start of each season, the Safety Officer will contact the Rapid City Fire Department and make arrangements to review a medical response to the Harney Complex, and what the Board may need to consider to facilitate that response.
5. **An annual effort should be made to provide First Aid training or refresher training, an Umpire Clinic, and the AL & AL or similar coaching clinic to all available managers, coaches, and umpires prior to the start of the season.**
6. It is the responsibility of the managers, coaches, and umpires to inspect playing areas to maintain safe playing areas prior to the start of practices or games.
7. *Thunderstorm or inclement weather with the possibility of lightning: all managers, coaches, and umpires have the responsibility to protect the players, spectators, and themselves by canceling or delaying play until safe conditions exist. An electronic device to measure lightning activity levels is maintained at the Concession Stand and should be utilized when available to predict when unsafe conditions are present, and immediate play must be postponed or canceled.*
8. Little League regulations prohibit on-deck batters. Managers and coaches are encouraged to have batters conditioned before the game commences.
9. Inspections for safety considerations shall include (but not be limited to) all fields, equipment sheds, concession stand, rest rooms, equipment storage buildings, crow's nests, stands, parking lots, fences, playing equipment, and sidewalks.
10. All improvements will consider proper building codes in design, construction, or reconstruction, and reviewed with City of Rapid City Parks & Rec. Dept. as necessary.
11. Creating and maintaining a safe environment to play in is *not* limited to just the physical environment. All managers, coaches, umpires, parents, and spectators are encouraged to promote a fun, competitive, teamwork-like league where fair play, hard work, and leadership are virtues, and a hostile, degrading atmosphere is not allowed.
12. ***SAFETY IS THE RESPONSIBILITY OF EVERY PLAYER, PARENT, MANAGER, COACH, UMPIRE, AND VOLUNTEER. IF YOU SEE AN UNSAFE ACT OR CONDITION, TAKE ACTION AS APPROPRIATE TO PREVENT INJURY.***

Harney Forms

HLS-01	BASEBALL & SOFTBALL REGISTRATION ANNOUNCEMENT
HLS-02	SCHEDULE FOR SEASON
HLS-03	PLAYER REGISTRATION (SHOULD BE MADE IN FOUR PART FORM)
HLS-04	HARNEY BOARD MEMBERS
HLS-05	KEY PHONE NUMBERS LIST OTHER THAN BOARD MEMBERS
HLS-06a	HANDOUTS FOR MGRS: TEAM MOM
HLS-06b	" " " : CONCESSION COORDINATOR
HLS-06c	" " " : FUNDRAISER COORDINATOR
HLS-07	BATTING SHED RULES
HLS-08	BATTING SHED SIGN-UP SCHEDULE
HLS-09	RC ELEVEN AND UNDER BASEBALL TOURNAMENT RULES
HLS-10	EQUIPMENT USE AGREEMENT
HLS-11	CONCESSION STAND RULES
HLS-12	UNIFORM AUTHORIZATION MEMO
HLS-13	SPONSORS (PUBLICITY'S FILES)
HLS-14	APPLICATION FOR BOARD OFFICE
HLS-15	DRAFT BUDGET SPREADSHEET (COMPLETE ANNUALLY)
HLS-16	SIGN CONTRACT
HLS-17	HLS MEETING AGENDA
HLS-18	TEAM MANAGER'S SUPPORT SIGN-UP
HLS-19	KEY AGREEMENT
HLS-20	LETTER OF INTENT: MAJORS MGR & THEIR PROPOSED COACHES
HLS-21	DRAFT & TRADE RULES FOR MAJOR PROGRAMS
HLS-22	HANDOUT TO EXPLAIN MAJORS TRYOUTS (AVAILABLE AT REGISTRATION)
HLS-23	TREASURER'S PAYMENT SPREADSHEET
HLS-24	CONCESSION DIRECTOR CONTRACT (UNDER DEVELOPMENT)
HLS-25	PROPERTY DIRECTOR CONTRACT (UNDER DEVELOPMENT)
HLS-26	EMERGENCY CONTACT LIST FOR SAFETY PLAN
HLS-27	FALL GENERAL MEMBERSHIP MTG FLYER